

Apprenticeship training unit attached to the



[Link to the CFA jean BOSCO website](#)

Professional certification issued by



[Link to the IMCP certifier website](#)

APPLICATION FORM 2024 - 2027

3-year course

**Bachelor Responsable du Développement Commercial (Business Development Manager)
Level 6**

Obtained the “RESPONSABLE DU DÉVELOPPEMENT COMMERCIAL” Professional Certification, level 6, NSF code 312, registered with the RNCP* by decision of France Compétences dated July 19, 2023, issued by the Institut du Marais - Charlemagne - Pollès (IMCP).

[Link to the certification file website](#)

>> FILE TO BE RETURNED BY E-MAIL ONLY - IN 1 SINGLE PDF FILE - TO :

r.navet@stjean-douai.eu

With a copy to m.cavaleri@stjean-douai.eu

Please rename your file as follows :

doc2_dossier_candidature_24-27_BACHELOR RDC EN 3 ANS_ YOUR NAME_ YOUR FIRST NAME



*Répertoire National des Certifications Professionnelles

Welcome to the Apprenticeship Training Unit Saint Jean Douai Business School

The purpose of this application form is to get to know you better, so that we can provide the Training Unit with all the information required for your application.

We would be grateful if you could take the time to complete this application form explicitly and fully.

Documents to enclose with your application

- A letter of motivation to enter the training program
- An updated Curriculum Vitae (CV)
- Valid proof of identity
- Copy of the front and back of “carte vitale” and proof of Social Security entitlement
- Photocopy of most recent diploma and transcripts
- Certificate(s) of foreign language certification (if applicable)
- Proof of professional experience (certificates, pay slips, etc.)

>> DOCUMENTS TO BE RETURNED **BY E-MAIL ONLY - IN 1 SINGLE PDF FILE** – TO :

r.navet@stjean-douai.eu

With a copy to m.cavaleri@stjean-douai.eu

Please rename your file as follows :

YOUR NAME AND FIRST NAME - BACHELOR RDC EN 3 ANS – Pièces justificatives dossier de candidature

Please take great care to ensure that your application is complete. Any missing (or illegible) documents may invalidate your application.

INFORMATION TECHNOLOGY AND CIVIL LIBERTIES

In accordance with the provisions of law no. 78-7 of January 6, 1978 relating to information technology, files and civil liberties, any person has the right to access, modify, rectify or delete personal data concerning him or her and collected through the CFA.

The CFA uses the information collected solely for the purposes of providing the services it offers. This information is not communicated to any third parties other than the service providers responsible for managing the training courses, who are also required to respect the confidentiality of the information and to use it only for the specific operation for which they are required to intervene.

The information gathered is recorded in a computer file by the CFA. This record enables the CFA to inform, support and document apprentices and apprenticeship partners.

In accordance with the French Data Protection Act, you can exercise your right to access, rectify or challenge your personal data by contacting the Data Protection Officer - CFA Jean BOSCO, 10 rue Hubble - 59262 Sainghin-en-Mélantois.

Candidate's personal information :

Civility : Ms. Mr.

Birth name :

First name :

Date of birth :

City of birth :

Postal code of birth :

Country of birth :

Applicant contact details :

Address :

Postal code :

City :

Phone number :

Email address (@) :

Disability situation :

Recognized

Not recognized

Not concerned

Minor : YES

NO

Details of legal guardian(s) (if applicable) :

First and last name :

Relationship with the apprentice (parent, tutor, monitoring organization, etc.) :

Address :

Postal code :

City :

Phone number :

Email address (@) :

First and last name :

Relationship with the apprentice (parent, tutor, monitoring organization, etc.) :

Address :

Postal code :

City :

Phone number :

Email address (@) :

Origin of the approach :

Individual initiative

School guidance

Employment agency guidance

Employer Orientation

Other

Status at time of application :

Student

Employee

Company name :

Training required :

Name of course :

Professional certification :

Level :

Career plan :

Describe your career plans and objectives

Level of education or training at time of application :

Baccalaureate + 2 years

Baccalaureate + 3 years

Baccalaureate + 5 years

Education and/or training :

❖ Title :

Student

Apprentice

Speciality :

Establishment :

Country :

Start and end years :

❖ Title :

Student

Apprentice

Speciality :

Establishment :

Country :

Start and end years :

❖ Title :

Student Apprentice

Speciality :

Establishment :

Country :

Start and end years :

Your professional experience(s) (voluntary work, internships or apprenticeships) :

❖ Position held :

Company name :

Main tasks :

Start and end years :

❖ Position held :

Company name :

Main tasks :

Start and end years :

❖ Position held :

Company name :

Main tasks :

Start and end years :

CERTIFICATE OF HONOUR

I certify that the above information is true and accurate.

Done at :

Date :

Signature :

ADMINISTRATION ONLY

Réception du dossier le :

Pièces jointes :

Lettre de motivation

Curriculum Vitae (CV) **actualisé**

Pièce d'identité en cours de validité

Photocopie des diplômes / Titres obtenus (et/ou relevés de notes)

Justificatif(s) d'expérience(s) professionnelle(s) (*Attestations, bulletins de paie, fiches de poste...*)

Date de l'entretien :

Évaluateur / Recruteur :

Nom :

Prénom :

Conclusion :

Présentation du dossier pour entrer en formation

Individualisation du parcours

Réduction ou allongement de contrat demandé

Transmission du dossier au référent handicap

Adaptation pédagogique nécessaire

Orientation vers un autre dispositif avant l'entrée en formation

Refus d'entrée en formation :

Motif(s) :

À joindre au dossier :

Fiche d'entretien